

Sample Resume I – TEACHING

Matthew J. Davis

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OBJECTIVE Seeking middle school position in Math and/or Computer Science.
Experience coaching boys' soccer.

EDUCATION MARQUETTE UNIVERSITY, Milwaukee, WI
Bachelor of Science Degree in Math Education, May 20xx
Teaching Minor: **Computer Science**
GPA 3.1/4.0; Major GPA 3.4/4.0

Teaching Certifications: 7-12 Math (400); 7-12 Computer Science (405)

Computer Skills: Windows, Microsoft Office, Pagemaker

RELATED EXPERIENCE

JEFFERSON MIDDLE SCHOOL, Jefferson, WI

1/20xx-5/20xx

Student Teacher

- Began teaching one course per week and progressed to teaching four courses with an average of 28 students each on a daily basis.
- Taught algebra and general math including one accelerated class.
- Taught one computer literacy class.
- Developed daily lesson and unit plans.
- Set up computer database for classroom record keeping.
- Incorporated computer activities in all classes.
- Prepared all quizzes and tests for classes.
- Participated in all staff meetings.
- Made parent contact and conducted parent conferences when necessary.
- Assisted in math tutoring program for high-risk students.

9/xxxx – Present

MARQUETTE UNIVERSITY EDUCATION CLINIC

Tutor (Five hours per week)

- Tutored three high-risk middle school students each semester resulting in all students raising their math grades.

OTHER EXPERIENCE

Woodridge Apartments Pool, Milwaukee, WI

Summers, xxxx-xx

Lifeguard

AWARDS/ACTIVITIES

Honors Program; Dean's List three semesters
Pi Mu Epsilon: Math honor fraternity
Intramural sports: soccer, swimming
Marquette University Student Education Association

References and Portfolio Available